

Sundridge Primary School
Charging and Remissions Policy.

The Governing Body of Sundridge Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential visits can make to pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities. Optional extras include activities such as: visits, sporting events, outdoor adventure, and musical events.

Voluntary Contributions.

All education during school hours is free but there may be activities related to the curriculum which take place during the school day for which voluntary contributions may be requested from parents to cover the cost of entrance fees, transport and insurance.

- When organising school trips or visits which enrich the educational experiences of the children, the school invites parents to contribute to the cost of the event.

If we do not receive sufficient voluntary contributions we may cancel a trip.

If any parent experiences difficulty funding visits, they are asked to speak to the HT, who may be able to arrange for external funding or arrange for the money to be paid in instalments.

If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to fully participate.

Sometimes the school pays the additional costs in order to support the visit. Parents have the right to know how each trip is funded.

The school provides this information on request.

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'This school is committed to safeguarding and promoting the wellbeing of all children, and expects our staff and volunteers to share this commitment'.

- Parental written permission is required for all visits. Global consent for local visits is sought when children join the school on the data sheet.

Charges

Residential Activities

The full cost to each pupil for the residential will be charged. Arrangements can be made to pay in instalments.

Activities Outside School Hours.

The full cost to each pupil will be made for all activities deemed to be optional extras that are not a necessary part of the curriculum.

General

The Governing Body may from time to time, amend the categories of activity for which a charge may be made.

This policy will be reviewed annually by the Governing Body.

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